

# Catholic Diocese of Columbus

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## Payroll Deduction Authorization

Please deduct and pay to the Diocese of Columbus the sum of \$\_\_\_\_\_ for a replacement badge from Human Resources. In the event of my employment terminates prior to the repayment of the total amount, I hereby authorize the balance to be taken from my final pay.

\_\_\_\_\_  
**Employee Signature**

\_\_\_\_\_  
**Employee #**

\_\_\_\_\_  
**Witness**

\_\_\_\_\_  
**Date**

Total Amount to be deducted \$ \_\_\_\_\_

HR Account # 540

I understand and agree that the above amount will be a one-time deduction.

\_\_\_\_\_  
**Employee Name (Print)**

\_\_\_\_\_  
**Date**